

**Stark County Social Service Board**

**August 27th, 2012**

This meeting of Stark County Social Service board was called to order at 7:00pm by Chairman, Russ Hoff.

Present: Diane Mortenson, Pete Kuntz, Russ Hoff, Duane Wolf, Jim Hope & Sherry Adams, Jay Elkin & Ken Zander

Absent: None

Motion made by Duane Wolf and seconded by Pete Kuntz to approve the minutes of the previous meetings as recorded. Motion carried by unanimous ballot.

Schedules and Financial Statements: Discussion Held. Motion made by Ken Zander and seconded by Jay Elkin to approve the Schedules and Financial Statements. Motion carried by unanimous ballot.

Agenda:

- 1.) Oil Impact: 42 new clients for the month of July.
- 2.) Personnel: Hired Kelsey Friedt in the Child Protection Unit effective August 13<sup>th</sup>, 2012. There is an opening in the Foster Care Unit that has been advertised for about a month now. Discussed possible recruitment efforts in finding a social worker in the future.
- 3.) Building Update: Until the legislative session is completed the plan to build has been put on temporary hold.
- 4.) Front Area Update: Leo's Cabinetry installed four book shelves in the front area and Viking Glass will be installing safety glass with a window in the near future.
- 5.) Annual Board Meeting: September 26<sup>th</sup>, 2012 at 9:30AM in Grand Forks, ND at the Alerus Center. All board members were encouraged to attend. At this time, Russ may be the only one able to be present.
- 6.) Budget: Presentation and discussion held on the 2013 Budget. Motion was made to approve the proposed budget.

Other Business: Eligibility unit will be going paperless starting Jan 1, 2013.

With no further business to come before the Board, Pete Kuntz motioned to adjourn the meeting and seconded by Duane Wolf. Chairman Russ Hoff declared the meeting adjourned at 8:30pm.

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Chairman, Russ Hoff

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Agency Director, Diane Mortenson